

22/10/2025

Re: Punctuality

Stronger Together: You Belong

Dear parents and carers,

I am writing to you regarding the importance of school punctuality and to inform you of some upcoming changes we are making to support this.

Firstly, we would like to congratulate the majority of our students for being consistently on time and to thank families who support this. As you will be aware, being on time allows your child to begin the day in a calm and purposeful way. It gives them a valuable chance to connect with their form tutor and Head of Year, and ensures they are fully prepared and ready to learn. Moreover, SPARK (our morning form time) is a key part of our school curriculum. It includes statutory PSHE and Citizenship content, alongside other important sessions that support students' personal development and wellbeing. Missing the start of the school day not only means missing part of this curriculum, but also missing vital opportunities to build relationships with peers and staff, and to receive important daily messages.

Punctuality is not only a school expectation, but also a life skill. We want to help prepare our young people for further education and the world of work, where reliability and timekeeping are essential.

Because of how important we believe punctuality is, we will be making changes to the consequences for lateness. After half term, if students are late to school, they will have a 30-minute after-school detention on that same day with their Head of Year. More than one lateness in the same week will also result in an additional 60-minute detention on the Friday of that week with a member of the School Leadership Team. Persistent lateness will mean parents will be invited to a meeting with the Head of Year to discuss ways of removing barriers and to ensure an improvement.

We believe that by working together, we can ensure that *all* students have the best possible start to every school day.

Should you have any questions or require support, please contact your child's Head of Year using the school enquiry email address: enquiry@queensbridge.bham.sch.uk

Warm regards,



Mrs A Lee

Assistant Headteacher

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