



# Queensbridge School Home School Agreement



Pupil Name: .....

Form: ..... Date: .....

Staff and Governors at Queensbridge School believe that pupils will have the best opportunity to achieve their full potential if school, parents and pupils themselves work together in partnership. This *Home School Agreement* defines some of the relationships and responsibilities that are part of such a partnership, **including in bold those relating to ICT.**

## **Pupil**

I will:

- Follow school rules, work hard and make a positive contribution to the life of this community.
- Respect other pupils, staff, visitors and myself and behave sensibly and courteously at all times.
- Be aware that racism, intolerance and bullying are unacceptable in our school .
- Keep myself and others in school safe.
- Attend school regularly and on time, avoiding ALL unnecessary absences.
- Be well prepared for the school day (well-rested, well-fed and equipped with the right stationery and books).
- Wear the required uniform and PE kit and be tidy in my appearance.
- Complete homework on time to the best of my ability .
- Make sure that my mobile phone is switched off and not used during the school day. I understand that the school does not want mobile phones at Queensbridge and takes no responsibility if they are lost or stolen.
- Not use drugs, alcohol or other substances.
- Take good care of the school environment and help to keep the school free from litter and graffiti.
- **Log on to the VLE (Frog) every day in school, and at home when possible, using only my own login and password, which I will keep secret.**
- **Not access other people's files.**
- **Abide by the Queensbridge School eSafety policy.**
- **Only use the computers for school and homework.**
- **Not visit internet sites that I know may contain material of an unsuitable nature.**
- **Respect copyright rules, other people's beliefs and views.**
- **Not post or forward inappropriate, illegal, abusive or obscene content to students, staff or parents/ carers.**
- **Report any unpleasant material or messages sent to me.**
- **Understand that my actions on school computers or systems are scrutinised by monitoring to ensure internet safety to all.**
- **Understand that the use of the computer systems without permission or for a purpose not agreed by the school could constitute a criminal offence under the Computer Misuse Act 1990.**

Signed: .....

Date: .....

## **Parents and Carers**

As a Parent/Carer I will:

- Ensure my child attends regularly and punctually as required by law.
- Keep the school informed of anything which I believe might affect my child's progress in school especially absence, illness, and change of family situation.
- Avoid ALL unnecessary absences, including holiday in school time.
- Provide a place at home that is as quiet as possible, to encourage completion of homework.
- Take an interest in my child's school work, looking at their exercise books and the VLE (Frog) regularly.
- Read my child's planner, check comments and make contact with staff where appropriate.
- Attend Parents` Evenings to meet my child's teachers.
- Support the school rules (such as those on uniform, homework) and discipline code and reinforce punishments given by the school in terms of misbehaviour.
- Ensure that my child gets adequate sleep, is well-fed and does not have access to drugs, alcohol and other substances.
- Send my child to school, prepared for the school day with all books, equipment and PE kit.

- Encourage my child to take advantage of the opportunities offered, both educational and extra-curricular.
- Acknowledge that Queensbridge does not want mobile phones in school and is not liable for any loss. I understand that any communication with my child during the school day should be through school reception.
- Communicate with all staff at Queensbridge School in a respectful manner.
- **Give permission to Queensbridge School to give my child access to electronic information services.**
- **Ensure my child uses the ICT systems appropriately, supporting the school in dealing with any incident of misuse.**
- **Only access the Frog Parent Engagement Portal with my own login and password, which I will keep secret.**
- **Report any loss of log-in details immediately to the school.**
- **Not access other people's files.**
- **Respect other people's views and only post comments on the forums which are not abusive, obscene or illegal.**
- **Not use the forums to post complaints, concerns or issues relating to my child specifically; I will use the appropriate pastoral channels for these.**
- **Not include confidential or copyright protected material unless permission has been obtained.**
- **Understand that my actions on the school systems are subject to scrutiny by monitoring for the purpose of internet safety.**

Signed: .....

Date: .....

### Staff and Governors

Staff will:

- Fulfil their legal duty to keep pupils safe.
- Promote high standards of work and behaviour as set out in the school's aims and policies.
- Provide a broad and balanced curriculum that meets the needs of children of all abilities, developing their abilities and talents to the highest possible standard.
- Set and mark work regularly, giving pupils frequent feedback on their progress.
- Keep parents/carers informed about school matters in general and pupils' progress in particular.
- Provide a caring, safe and supportive environment to promote learning and well-being.
- Monitor pupils' behaviour, taking fair and consistent action if necessary and informing parents/carers of any concerns.
- Help a pupil to leave school well-prepared to make the most of future career/educational opportunities.
- Ensure equality for all.
- Develop greater involvement in extra-curricular activities within school and the wider community.
- **Provide:**
  - **a wide variety of ICT resources which are under constant review to ensure improvement and development.**
  - **students access to the Queensbridge network including Frog learning platform and Frog mail.**
  - **up-to-date strategies to keep our students 'safe' on the internet.**
  - **parents access to information relating to their child/children via the Parent Engagement Portal.**
  - **monitoring of all Queensbridge School network facilities to ensure internet safety for all.**
  - **a response to any incidents of misuse.**
  - **relevant content and learning opportunities via our Frog Learning Platform to ensure each child can achieve his/her potential.**

*(Queensbridge School reserves the right to remove, vary or amend any of the content which appears on the Frog Learning Platform/Parent Engagement Portal at any time without prior notice. The school reserves the right to administer its own sanctions if part or any of the agreement is broken.)*

Governors will:

- Carry out their legal responsibilities to the school.
- Provide school policies that care for every pupil.
- Ensure that funding received by school will be used responsibly to provide curriculum and support services.
- Visit the school regularly for both statutory meetings and to stay informed of progress.

Signed: .....

Date: .....

*On behalf of Queensbridge School*